

CAERNARFON ROYAL TOWN COUNCIL

MINUTES FROM FINANCE AND STAFF PANEL 26 JULY 2007

Present

R M Jones, A Bohana, H W Roberts, H Gwyn, T Thomas, A Kirk, M E Williams, M P Jones, I Thomas, R A Anderson

1. Elect Officers

Cllr R M Jones was elected as Chairman
Cllr A Bohana was elected as vice Chairman

2. Apologies

Cllr A Y Williams – in hospital following a slight heart attack, everyone sends their wishes of a speedy recovery

3. Declaration of Personal Interest

None

4. Urgent items

3 financial requests – Galeri, Shelter Cymru and the Twinning Committee

5. Financial Requests

Clerk noted that only £665 remains in the “other” pot

i. Y Grael

Numerous questions were raised

Resolved

To send a letter to John Thirsk noting the questions before re assessing the application, but whilst remembering that the Council cannot donate to a private company

ii. Carers outreach service

Resolved

To donate £100

iii. Folk Festival

Resolved

To donate the £300 that has already been earmarked in the estimates

iv Galeri , v Shelter Cymru , vi Twinning – move to a meeting in September as there is no real urgency

6. Letter from W. I re kitchen costs

Resolved

To send a polite letter noting that room hire prices have not been increased for several years, and that nearly all users provide their own crockery.

7. Standing Orders

Clerk asked for ideas within the next 10 days in order for her to produce a draft copy by September.

The following were noted

That we need to distinguish between the Full Council meeting and the general Committee

That we need to grant permission to act on General Committee items – i.e. that the minutes can be acted upon immediately

Minutes would therefore be on every meeting agenda

Consider setting up a Planning Committee

Need to find room on agenda's for individuals to report back after representing the council at meetings

Rules of debate are fine – each councillor should only speak once in any meeting, be it Council or General Committee

Clerk will try and include the above, and also contact all councillors who are not present , or part of Finance Panel to see if they have any suggestions.

Cllr H W Roberts noted some matters for discussion in September

A formal process to monitor staff

Look at the way we distribute annual donations

Review the policy and way in which we donate money

Review the bodies who currently receive money

Meeting ended at 6.40

Signed Dated.....